



VIONELL HOLDINGS PARTNERSHIP

Unit A - 1340 10th Street, Brandon, MB, R7A 6Z3

Phone: 204.726.1681 Fax: 204.726.1811

vhproperties.ca

APPLICATION FOR TENANCY

EMAIL: info@vhproperties.ca

IMPORTANT: YOU MUST COMPLETE ALL REQUIRED FIELDS OR YOUR APPLICATION WILL NOT BE PROCESSED.

PLEASE ATTACH A COPY OF GOVERNMENT ISSUED PHOTO ID FOR ALL APPLICANTS OVER 18 YEARS OF AGE.

PLEASE PRINT CLEARLY

1. **FULL LEGAL NAME:** _____
First Middle Last

2. **BIRTHDATE:** _____
DD/MM/YEAR

3. **HOME PHONE:** _____

4. **CELL PHONE:** _____

5. **EMAIL:** _____

6. **CO-APPLICANT (S) FULL LEGAL NAME (S):** _____

A CO-APPLICANT IS SOMEONE WHO WILL BE LISTED AS A CO-LESSEE ON THE TENANCY AGREEMENT, AND MUST COMPLETE/SUBMIT THEIR OWN SEPARATE APPLICATION FOR TENANCY, INCLUDING THEIR PHOTO ID AND OTHER REQUIRED DOCUMENTATION.

7. HOW DID YOU HEAR ABOUT THIS PROPERTY? _____ VHP WEBSITE _____ FRIENDS/FAMILY _____ OTHER

8. **ADDRESS/RENTAL HISTORY:**

	FULL ADDRESS INFORMATION (Box #)	CITY	PROVINCE	POSTAL CODE	LENGTH OF RESIDENCE
CURRENT					FROM: TO:
PREVIOUS					FROM: TO:
PREVIOUS					FROM: TO:
PREVIOUS					FROM: TO:

	NAME OF PROPERTY OWNER/MANAGER	CITY & PROVINCE	PHONE NUMBER
CURRENT			
PREVIOUS			
PREVIOUS			

** If you have no previous tenancy record, or are under the age of 18 you will be required to provide a valid co-signer **

9. **OCCUPANTS:**

THIS INCLUDES ALL OTHERS THAT WILL BE RESIDING IN THE UNIT AND LISTED ON THE TENANCY AGREEMENT THAT ARE NOT CO-LESSEES/CO-APPLICANTS (IE: CHILDREN, ROOMMATES, PARENTS). OCCUPANTS OVER 18 MUST PROVIDE PHOTO ID AND COMPLETE A SEPARATE APPLICATION

NAME: _____ AGE: _____ GENDER: _____ RELATIONSHIP TO APPLICANT: _____

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NAME: _____ AGE: _____ GENDER: _____ RELATIONSHIP TO APPLICANT: _____

10. **INCOME INFORMATION:** **Please complete the following, in full, for the past year**

PLEASE INCLUDE 1 MONTH OF PAYSTUBS (FOR EACH CURRENT SOURCE OF INCOME) WITH YOUR APPLICATION
(IF NO CURRENT EMPLOYMENT, PLEASE SUBMIT AN UP-TO-DATE COPY OF ALL BANK STATEMENTS AS PROOF OF INCOME)

	EMPLOYER OR SOURCE OF INCOME	CONTACT NAME & PHONE #	INCOME	LENGTH OF EMPLOYMENT	
CURRENT			GROSS	FROM:	TO:
CURRENT			GROSS	FROM:	TO:
PREVIOUS			GROSS	FROM:	TO:
PREVIOUS			GROSS	FROM:	TO:

11. **EMERGENCY CONTACT INFORMATION:** ***Someone who will not be residing in your unit***

NAME	ADDRESS (CITY / PROV / POSTAL CODE)	PHONE #	RELATION TO APPLICANT

12. **DO YOU REQUIRE A PET-FRIENDLY UNIT?** ☐ YES ☐ NO

Please complete the following if you wish to secure a pet-friendly unit:

NAME	BREED	ADULT WEIGHT	GENDER	AGE

13. **PROPERTY PREFERENCE:** **Please list the available property/unit you are applying for**

PROPERTY NAME/ADDRESS: _____ UNIT #: _____ DATE REQUIRED: _____

14. **APPLICATION SCREENING PROCESS:**

- Applications are accepted on a first come, first served basis.
- Only fully completed applications will be accepted/screened (all additional documentation/applications must be included)
- Application screening includes:
 - Credit Check
 - Employment/Income Check (based on a rent to income ratio maximum of 35%)
 - Rental Reference Checks

15. **APPROVAL OF APPLICATION:**

- Applications are generally processed/screened within 2-3 business days.
- Notification of approved/declined applications will be sent out via email (leasing@vhproperties.ca)

16. **TERMS AND CONDITIONS:**

- I hereby declare that the forgoing information provided on this application is true and complete.
- I understand that any false information given will result in the refusal of the application.
- I hereby consent to a credit check and personal investigation for the purposes regarding this application.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

I HAVE INCLUDED THE FOLLOWING DOCUMENTS WITH MY APPLICATION: (please check)

GOVERNMENT ISSUED PHOTO ID: _____ PAYSTUBS: _____

CO-APPLICANT APPLICATION (S): _____ BANK STATEMENTS: _____